



NOTICE OF A MEETING
Brenham Community Development Corporation
Monday, July 12, 2021 @ 7:30 a.m.
City Hall – Council Chambers
200 W. Vulcan St.
Brenham, Texas

1. Call Meeting to Order
2. Invocation and Pledges to the U.S. and Texas Flags

WORK SESSION

3. Discussion and Update on the Residential Needs Assessment

REGULAR SESSION

4. Discuss and Possibly Act Upon the Minutes from the April 15, 2021, May 13, 2021, and June 9, 2021 Special Meetings and the June 17, 2021 Regular Meeting

EXECUTIVE SESSION

5. Texas Government Code Section 551.072 Deliberation Regarding Real Property – Discussion and Deliberation Regarding Possible Sale of Real Property to Project Black Stamp a Business Prospect Seeking to Locate, Stay or Expand into the City of Brenham
6. Texas Government Code Section 551.072 Deliberation Regarding Real Property – Discussion and Deliberation Regarding Possible Sale of Real Property to Project Energy Poles a Business Prospect Seeking to Locate, Stay or Expand into the City of Brenham

RE-OPEN REGULAR SESSION

7. Discuss and Possibly Act Upon a Real Estate Contract Between the Brenham Community Development Corporation (BCDC) and Project Energy Poles a Business Prospect Seeking to Locate, Stay or Expand into the City of Brenham and Authorize the President to Negotiate and Execute Any Necessary Documentation

8. Board and Staff Updates

- **Joint Economic Development Committee**
- **Economic Development**
 - **Industrial-Rig Lights, Inc.**
 - **Brenham Kitchens**
- **Parks & Recreation**
- **Administration**

Adjourn

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the Brenham Community Development Corporation (BCDC) on Monday, July 12, 2021 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, Texas on Thursday, July 8, 2021 at 5:00 P.M.

Jeana Bellinger, TRMC, CMC

*City Secretary
BCDC Secretary*

Executive Sessions: The Brenham Community Development Corporation (BCDC) reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that this notice and agenda of items to be considered by the Brenham Community Development Corporation (BCDC) was removed by me from the City Hall bulletin board on _____ at _____.

Signature

MEMORANDUM

To: BCDC Board of Directors
From: Susan Cates, Director of Economic Development
Subject: Residential Needs Assessment Update
Date: July 1, 2021

The Residential Needs Assessment is well underway. Our consultant, Steven Spillette with Community Development Strategies (CDS) has held several meetings in our community already including:

- Wende Ragonis Anderson, Washington County Chamber of Commerce
- Stephanie Doland, City of Brenham Development Services
- Jennifer Eckermann and Kathrine Briscoe, Main Street Brenham
- Dane Rau and Crystal Locke, City of Brenham Parks & Recreation, Public Works
- Candice Bullock and Ross McCall, Washington County
- Tylor Chaplin, Brenham ISD
- Members of the South Central Board of Realtors (SCBOR)
- John Turner, Blinn College

In addition, Steve was able to attend the June EDF Board Meeting to brief business leaders about the study and let them know that he would be setting up interviews in the coming weeks. The next phase of meetings (in-person, virtual, or by phone) will be with the top area employers.

A survey intended for completion by employees throughout the community is nearing final approval and will be deployed starting next week. In addition to having the survey shared by the employers following Steve's meeting with each of them, the survey will also be available online and pushed out by our media partners and social media. The media push began with a Press Release dated June 30, 2021 (attached).

Data collection should be completed by the end of July allowing for the month of August for CDS to tabulate the data and write the report. We anticipate the completed Residential Needs Assessment by early September.



PRESS RELEASE

FOR IMMEDIATE RELEASE

CONTACT: Susan Cates, Director of Economic Development
PHONE: 979-337-7231
DATE: June 30, 2021

Residents Spoke and City of Brenham Listened Residential Housing Needs Assessment Underway This Summer

The City of Brenham has engaged Community Development Strategies (CDS), a Houston-based company specializing in professional market and economic research, to perform a residential needs assessment. The project is funded by Brenham Community Development Corporation (BCDC). When the City of Brenham adopted the Comprehensive Plan on September 19, 2019, one item listed by community members as a concern of future growth was inadequate housing. The Comprehensive Plan is a long-range planning document identifying and prioritizing the City's needs and goals for the next twenty years. The plan examines the needs of the community holistically to ensure that land uses are supported by infrastructure and facilities.

Susan Cates, Director of Economic Development for the City of Brenham stated, "Major employers in our community have told us that finding and retaining quality workers is hindered by lack of appropriate housing stock." She continued, "We are conducting this assessment as a first step to reversing that so our companies can compete for top-notch employees in the region." A residential needs assessment has never been done for the city.

CDS brings a level of experience with seasoned professionals that is critical for the success of this project. One aspect of their study will be interviewing major employers to determine the impact inadequate housing has on the future growth of their business. Employees of local businesses will be asked to complete a confidential online survey designed to determine where employees live, would they choose to live closer to work if it was an option, and type of housing they are seeking. Employees will have the chance to win a Yeti cooler by completing the survey.

CDS is a leading national consulting firm headquartered in Houston, Texas, providing economic analysis, public planning, and market research services to clients in a wide variety of industries. Since 1971, CDS has remained at the forefront of the industry by doing three things:

1. Staying actively involved in numerous professional and trade associations.
2. Providing clear, unbiased, and up-to-date solutions by employing the most appropriate and cost-effective research methods.
3. Utilizing solution-oriented analysis teams to focus on each project assignment adapted to your needs.

It is estimated that the results of this study will be completed by September. For more information, visit www.cdsmr.com.

If you have questions for the City, please contact Susan Cates, Director of Economic Development at 979-337-7231.

Links: www.cdsmr.com

Attachments: None

Word Count: 390

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MINUTES

BREHAM COMMUNITY DEVELOPMENT CORPORATION

April 15, 2021

A special meeting of the Brenham Community Development Corporation was held on Thursday, April 15, 2021 at City Hall, Council Chambers, 200 W. Vulcan, Brenham, Texas beginning at 7:30 a.m.

Board members present were Charles Moser, Darrell Blum, Atwood Kenjura, Ken Miller, Jim Kolkhorst and Gary Crocker.

Board members absent were Bill Betts.

City of Brenham staff members present were Carolyn Miller, Donald Reese, Jeana Bellinger, Dane Rau, Susan Cates, Stephanie Doland, Casey Redman, Crystal Locke and Tammy Jaster.

- 1. Chairman Charles Moser called the meeting to order**
- 2. Invocation and Pledges to the U.S. and Texas Flags**
- 3. Discuss and Possibly Act Upon the Approval of the Minutes from the January 28, 2021 Regular Meeting and the February 25, 2021 Special Meeting**

A motion was made by Atwood Kenjura and seconded by Darrell Blum to approve the minutes from the January 28, 2021 regular meeting and the February 25, 2021 special meeting with a correction of "*January 28, 2021*" shown in the heading on the February 25, 2021 minutes to read "*February 25, 2021*".

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Absent
Board Member Gary Crocker	Yes
Board Member Jim Kolkhorst	Yes
Board Member Atwood Kenjura	Yes
Board Member Ken Miller	Yes

4. Discuss and Possibly Act Upon FY2020-21 First Quarter Financial Statements

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item to the Board. Miller explained the following details about the financial statements:

Sales Tax Revenue

- FY21 sales tax revenue is trending above budget. FY21 sales tax is \$28,410 ahead of budget and \$20,189 above prior year.

Financial Statements – Fund 250

- **Economic Development** operations have an operating surplus of \$65,299 as of the end of the first quarter. All operating expenditures are within budget levels and comparable to prior year.
- **Recreation** operations have three (3) of the eighteen (18) approved parks and recreation projects completed as of the first quarter. All other projects are on schedule to be completed in FY21. Recreation operations ended the quarter with an operating surplus of \$205,905.

BCDC Capital Projects – Fund 252

- No activity occurred in the BCDC Capital Projects Fund for the first quarter of FY21. Fund balance is \$915,841 is available for future project expenditures, and we expect to begin utilizing the fund balance along with the \$750,000 Texas Parks and Wildlife Grant for the Southside Family Park as the park project gets underway in FY21.

A motion was made by Gary Crocker and seconded by Jim Kolkhorst to approve the FY2020-21 first quarter financial statements as presented.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Absent
Board Member Gary Crocker	Yes
Board Member Jim Kolkhorst	Yes
Board Member Atwood Kenjura	Yes
Board Member Ken Miller	Yes

5. Discuss and Possibly Act Upon Funding a Residential Needs Assessment for the City of Brenham and Authorize the Chairman to Execute Any Necessary Documentation

Economic Development Director Susan Cates presented this item. Cates explained that in the BCDC FY21 budget, \$25,000 was allocated for planning. It was hoped that BCDC could leverage these funds with grant money from the Texas Department of Agriculture (TDA) to do both a corridor study of Market Street and a residential needs assessment. However, due to changes underway at the TDA regarding the grant parameters, the grant is not available at this time.

Cates advised that the topic of residential needs in Brenham appears to be the most necessary at this time. Cates explained that the conversation regarding the need for low-income housing, affordable housing, and workforce housing is being hotly debated as potential developers are requesting this type of information as part of their due diligence on our community.

Cates advised the Board that she received three quotes for the assessment:

- Zonda Advisory, \$25,500 plus expenses
- Community Development Strategies, \$23,250 plus expenses
- RCLCO Real Estate Advisors, \$50,000 plus expenses

Director of Development Services Stephanie Doland stated that she is in support of the study and agrees with Cates that it will be very helpful for staff to have this information in working with developers. Doland also explained that it would help her staff in planning for future development and community needs.

After much discussion by the Board a motion was made by Ken Miller and seconded by Jim Kolkhorst to approve the funding of a residential assessment for the City of Brenham, to be performed by Community Development Strategies in the amount of \$25,000 and authorize the Chairman to execute any necessary documentation.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	No
Board Member Bill Betts	Absent
Board Member Gary Crocker	Yes
Board Member Jim Kolkhorst	Yes
Board Member Atwood Kenjura	No
Board Member Ken Miller	Yes

6. Board and Staff Updates

- **Joint Economic Development Committee**
 - No update
- **Economic Development**
 - Provided information on April 2021 Business Development
 - Seven (7) requests for information submitted in March
 - Erica Alexander has been hired as the new Economic Development Specialist; she will be starting a few weeks.
- **Parks & Recreation**
 - Three of eighteen park projects have been started: replacement of BBAC roof, resurfacing of Hasskarl tennis courts, and sidewalk repair at Fireman's Park.
- **Administration**
 - Will be planning a joint meeting with the Parks and Recreation Board in May or June to discuss the new Southside Family Park

The Board convened into Executive Session at 8:25 a.m.

EXECUTIVE SESSION

- 7. Texas Government Code Section 551.087 Economic Development Negotiations and Texas Government Code Section 551.072 Deliberation Regarding Real Property – Discussion and Deliberation on Project Miranda Regarding Possible Sale of Real Property, Land Acquisition, and/or Other Economic Development Incentives to a Business Prospect Seeking to Locate, Stay or Expand into the City of Brenham**

Executive Session adjourned at 8:28 a.m.

The meeting was adjourned.

Charles Moser
Chairman

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary/BCDC Secretary

MINUTES

BREHAM COMMUNITY DEVELOPMENT CORPORATION

May 13, 2021

A special meeting of the Brenham Community Development Corporation was held on Thursday, May 13, 2021 at City Hall, Council Chambers, 200 W. Vulcan, Brenham, Texas beginning at 7:30 a.m.

Board members present were Darrell Blum, Bill Betts, Ken Miller, Jim Kolkhorst and Gary Crocker.

Board members absent were Charles Moser and John Hasskarl.

City of Brenham staff members present were James Fisher, Carolyn Miller, Donald Reese, Jeana Bellinger, Stacy Hardy, Dane Rau, Susan Cates, Casey Redman, Crystal Locke and Tammy Jaster.

1. **Vice Chairman Darrell Blum called the meeting to order**
2. **Invocation and Pledges to the U.S. and Texas Flags**
3. **Discuss and Possibly Act Upon FY2020-21 Second Quarter Financial Statements**

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item to the Board. Miller explained the following details about the financial statements:

Sales Tax Revenue

- FY21 sales tax revenue is trending above budget. FY21 sales tax is \$43,678 ahead of budget and \$40,332 above prior year.

Financial Statements – Fund 250

- ***Economic Development*** operations have an operating surplus of \$55,278 as of the end of the second quarter. All operating expenditures are within budget levels and comparable to prior year.
- ***Recreation*** operations have eight (8) of the eighteen (18) approved parks and recreation projects completed as of the second quarter. All other projects are on schedule to be completed in FY21. Recreation operations ended the quarter with an operating surplus of \$259,384.

BCDC Capital Projects – Fund 252

- During the second quarter of FY21, \$10,589 was spent for the archaeological study at the Brenham Family Park. The balance of \$1,062,282 remains in the fund with \$51,000 allocated for the Highway 290 feeder traffic signal work and the remaining \$1,011,282 for Brenham Family Park capital projects.

A motion was made by Gary Crocker and seconded by Ken Miller to approve the FY2020-21 second quarter financial statements as presented.

Vice Chairman Blum called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Absent
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Yes
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Absent
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

4. Discuss and Possibly Act Upon the Reallocation of FY2020-21 Parks and Recreation Funds for Various Parks and Recreation Projects

Director of Public Works Dane Rau presented this item. Rau explained that during the 2020-21 funding meeting the Board approved 9 projects related to park improvements totaling \$742,500. Rau explained that there were approximately \$100,000 of savings from two of the projects: Fireman's Park Outfield Wall Replacement and Phase II of the Splashpad at Henderson Park.

Rau advised the Board that he would like to reallocate the \$100,000 savings for two projects that have come up the past couple of months:

- Maintenance at the Brenham Pickleball Complex: This scope of work involves repairing the old joints and resealing to protect pickleball players from safety issues. These courts change dramatically after the hard freeze and now have significant openings at the old joints and increased surface cracking. The cost of these improvements is \$20,000.
- Environmental Assessment of Phase I(a) of the Brenham Family Park: This assessment is mandated by the National Parks Service prior to releasing the \$750,000 Texas Parks and Wildlife Grant. The Woodman Group provided a quote to perform this assessment at a cost of \$50,000.

A motion was made by Ken Miller and seconded by Jim Kolkhorst to approve the reallocation of \$100,000.00 in parks and recreation FY2020-21 budget savings to cover maintenance to the Brenham Pickleball Court and the environmental assessment for the Brenham Family Park.

Vice Chairman Blum called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Absent
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Yes
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Absent
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

5. Discuss and Possibly Act Upon the Brenham Community Development Corporation’s Annual Budget for Fiscal Year 2021-22:

Assistant City Manager – Chief Financial Officer Carolyn Miller presented an overview of the FY2021-22 budget requests. Miller provided the following highlights of each department request:

- Economic Development Budget Summary
 - Sales tax revenue increased approximately 10% from FY21 to FY22 in anticipation of a recovery in collections after the COVID pandemic.
 - An interlocal agreement between the City and Washington County was approved creating the Brenham Washington County Development Organization (BWEDO). For FY21, the County is contributing \$75,000 to Economic Development activities and will contribute \$100,000 annually for FY22 and forward.
 - No material change to on-going expenditures such as debt service, operations, marketing, and Business Park maintenance.
 - Interfund loan repayment (3 of 10) to Recreation side for funds borrowed to construct the detention ponds in FY20.
 - Total budget request totals \$687,921, leaving a contingency balance of \$102,785.
- Recreation Budget Summary
 - Sales tax revenue increased approximately 10% from FY21 to FY22 in anticipation of a recovery in collections after the COVID pandemic.
 - Tier I funding requests from Aquatics, Parks and Recreation total \$1,152,741 leaving a contingency balance of \$107,276.
 - Tier II funding requests from Aquatics and Parks total \$676,568 and are not being recommended for funding at this time.

A. Economic Development

Director of Economic Development Susan Cates presented the line-item budget for economic development:

- Operations\$269,455
 - Salary & Benefits
 - Memberships / Travel / Mileage
 - Office Operations / Telephone / IT
 - Local Sponsorships / BRE Events

- Marketing.....\$46,595
 - Business Retention & Expansion
 - Tradeshows
 - Website
 - Marketing & Advertising
 - Subscriptions
 - Client Relationship Manager
 - Sales Tax Enhancement Service
 - Data & Demographics
- Business Park Maintenance\$19,795
- Professional Services\$12,500
 - Legal & consulting fees
- Programs & Partnerships\$75,000
 - Main Street EIIG, Incentive and Incubator funding
 - Resiliency plan for central business district during Highway 290 construction.

B. Main Street

Director of Economic Development Susan Cates presented the line-item budget for Main Street Brenham:

- Economic Impact and Innovation Grant Match.....\$15,000
 - This is a match to a Main Street contribution and allows us to offer \$15,000 to help unique businesses meet stringent building codes.
- Incentive Grant Fund Match\$20,000
 - Main Street uses these funds to offer grants for façade rehabilitation.
- Incubator Program Support.....\$15,000
 - This is for incremental lease support for incubator tenants and programming for training that will be open to the public.

C. Parks and Recreation

Director of Public Works Dane Rau presented the line-item budget for Parks and Recreation:

Blue Bell Aquatic Center – Tier I

- Replace/add shade structure.....\$53,045
- Replace metal furniture.....\$50,000
- Sealant on exterior brick\$30,000
- Modified Phase II(a)\$250,000

Rau explained there are other BBAC projects (Tier II) totaling \$126,568 that are not being requested for funding at this time.

Parks and Recreation – Tier I

- Brenham Family Park infrastructure.....\$265,000
- Kenjura Field scoreboard replacement\$46,350
- Repaint iron bridges at Henderson and Hohlt.....\$92,700
- Resurface two baseball fields at Linda Anderson and Hohlt.....\$15,000
- Phase II of Carousel repairs\$74,196
- Resurface parking lot at Linda Anderson\$82,400
- Park signage\$27,600
- Bullpen upgrades at Hohlt\$30,900
- Turf home plate on Schulte Field.....\$14,450
- Replace play equipment at Hattie Mae Flowers\$72,100
- Park improvement plan for Jackson Street\$30,000
- Movies in the Park\$4,000
- Christmas displays – Walk Thru Parks.....\$15,000

Rau explained there are other Parks and Recreation projects (Tier II) totaling \$550,000 that are not being requested for funding at this time.

A motion was made by Bill Betts and seconded by Gary Crocker to approve the BCDC annual budget for fiscal year 2021-22 as presented.

Vice Chairman Blum called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Absent
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Yes
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Absent
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

6. Administrative Reports

➤ **Parks & Recreation**

- Tammy Jaster was awarded the Aquatic Profession of the Month from the Association of Aquatic Professionals.

➤ **Administration**

- Joint meeting with the Parks and Recreation Advisory Board is scheduled for June 9th – the presentation will be on the Brenham Family Park.

The meeting was adjourned.

Darrell Blum
Vice Chairman

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary/BCDC Secretary

MINUTES

BRENHAM COMMUNITY DEVELOPMENT CORPORATION

June 9, 2021

A joint meeting of the Brenham Community Development Corporation and the City of Brenham Parks and Recreation Board was held on Wednesday, June 9, 2021 at the Historic Simon Theater, 111 W. Main Street, Brenham, Texas beginning at 11:45 a.m.

Board members present were Charles Moser, Darrell Blum, Bill Betts, John Hasskarl, Ken Miller and Gary Crocker.

Board members absent were Jim Kolkhorst.

City of Brenham City Councilmembers present were Mayor Milton Y. Tate, Jr., Councilmember Shannan Canales, Councilmember Leah Cook, Councilmember Adonna Saunders, Councilmember Atwood Kenjura and Councilmember Albert Wright.

City of Brenham staff members present were James Fisher, Carolyn Miller, Donald Reese, Jeana Bellinger, Dane Rau, Stephanie Doland, Alton Sommerfield, Kyle Branham, Monique Breaux, Karen Stack, Casey Redman, Crystal Locke, Erica Warren and Tammy Jaster.

1. Chairman Charles Moser called the meeting to order

WORK SESSION

2. Discussion, Presentation and Update by Jones Carter Engineering on the Proposed Brenham Family Park Phase I(a) Design

Community Services Specialist Crystal Locke opened the meeting with an overview of the Brenham Family Park, Phase I(a) design project. Locke explained that in August 2020 the Texas Parks and Wildlife Commission approved the grant request for the Brenham Family Park project for \$750,000. The required match comes from the Brenham Community Development Corporation (BCDC) and the City of Brenham. Locke advised that the total project cost for Brenham Family Park Phase I(a) is \$1.7 million and the proposed development includes a 10-foot wide concrete pedestrian and bike-friendly trail, restrooms, pedestrian bridge, security lighting, native landscaping, picnic facilities, a parking lot, road expansion, lake development, and park signage.

Locke explained that the City contracted with Jones-Carter for planning, surveying, and civil engineering services in early February and in March began bi-weekly meetings to discuss park design, grant information, land updates, and project schedules. Locke stated that representatives from Jones-Carter will present the 30% plan design of the Brenham Family Park Phase I(a) and answer any questions about the development of the park.

Erin Williford and Jessica Dennis from Jones-Carter presented the following information:

- Phase I Preliminary Schedule Timeline
- Park Development Plan
- Park Entrance Site Plan
- Playground Enlargement Plan
- Environmental Graphics
- Interpretive Station Exhibits
- Pond Edge Enlargement
- Park Vicinity Map

The meeting was adjourned.

Charles Moser
Chairman

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary/BCDC Secretary

MINUTES

BRENHAM COMMUNITY DEVELOPMENT CORPORATION

June 17, 2021

A regular meeting of the Brenham Community Development Corporation was held on Thursday, June 17, 2021 at City Hall, Council Chambers, 200 W. Vulcan, Brenham, Texas beginning at 7:30 a.m.

Board members present were Charles Moser, Darrell Blum, Bill Betts, John Hasskarl, Ken Miller, Jim Kolkhorst and Gary Crocker.

No Board members were absent.

City of Brenham staff members present were James Fisher, Carolyn Miller, Jeana Bellinger, Susan Cates and Erica Warren.

- 1. Chairman Charles Moser called the meeting to order**
- 2. Invocation and Pledges to the U.S. and Texas Flags**

The Board convened into Executive Session at 7:31 a.m.

EXECUTIVE SESSION

- 3. Texas Government Code Section 551.072 Deliberation Regarding Real Property – Discussion and Deliberation Regarding Possible Sale of Real Property to Brenham Kitchens to Locate, Stay or Expand into the City of Brenham**

Executive Session adjourned at 7:37 a.m.

RE-OPEN REGULAR SESSION

- 4. Discuss and Possibly Act Upon a Real Estate Contract Between the Brenham Community Development Corporation (BCDC) and Brenham Kitchens a Business Prospect Seeking to Locate, Stay or Expand into the City of Brenham and Authorize the President to Negotiate and Execute Any Necessary Documentation**

A motion was made by Gary Crocker and seconded by Jim Kolkhorst Crocker to approve a Real Estate Contract between the Brenham Community Development Corporation (BCDC) and Brenham Kitchens, as discussed in Executive Session, and authorize the President, or his designee, to negotiate and execute any necessary documentation.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Yes
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

The meeting was adjourned.

Charles Moser
Chairman

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary/BCDC Secretary